

MONTHLY SERVICE PACKAGE



BLUEBERRY

(Starter Business)
\$150 & up

Up to 35 transactions

Bank Reconciliation

(2 Accounts)

Quarterly Reports

(Balance Sheet/Profit & Loss
Statement)

**Email, Phone, and Video
Communication**

Annual Tax Package

Preparation



CITRUS

(Small Business)
\$350 & up

Up to 100 transactions

Bank Reconciliation

Credit Card Reconciliation

(4 Accounts)

Monthly Reports

(Balance Sheet | Profit & Loss
Statement)

Email, Phone, and Video

Communication

Year- End Tax Package

(Issuing 1099s, Annual Tax
package)



RUBY RED

(Growing Business)
\$585 & up

Up to 150 transactions

Bank Reconciliation

Credit Card Reconciliation

(7 Accounts)

Monthly Reports

(Balance Sheet | Profit & Loss
Statement)

**Updating Industry Specific
Reports as requested**

Email, Phone, and Video

Communication

Sales Tax Management

Year- End Tax Package

(Issuing 1099s, Annual Tax
package)



GOLDEN PINEAPPLE

(Established
Small Business)
\$1100 & up

Up to 300 transactions

Bank Reconciliation

Credit Card Reconciliation

(9 Accounts)

Monthly Reports

(Balance Sheet | Profit & Loss
Statement)

**Updating Industry Specific
Reports as requested**

Email, Phone, and Video

Communication

Sales Tax Management

Year- End Tax Package

(Issuing 1099s, Annual Tax
package)

Add Ons * Call For Pricing*

- **Software Accounting Set up:** 1 Time fee required for all New Clients
- **Bookkeeping Clean Up:** A one-time service that will get your business caught up
- **Accounts Payable:** Making sure invoices from suppliers are accurate and paid in a timely manner.
- **Accounts Receivable:** Creating and sending invoices, and following up to get them paid
- **Payroll Services:** processing of scheduled payrolls, employee setup, payroll filings, W2 and 1099 processing, time tracking